

## MINUTES

### THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN REGULAR COUNCIL MEETING FOR THE TERM OF 2014-2018

MONDAY JANUARY 17<sup>TH</sup>, 2022 @ 7:00 P.M.  
Markstay-Warren Municipal Office - VIRTUAL  
21 Main Street South, Markstay, ON

#### 1. Opening Remarks and call meeting to order – 7:00 pm

**Mayor:** Steve Salonin

**Councillor** Greg Hunt  
Rachelle Pigeau  
Ned Whynott

**Staff:** Rheal Forgette, CAO/Clerk  
Suzanne Fortin, Treasurer

#### 2. Opening Remarks

Mayor Salonin welcomed everyone in attendance

##### **# 2022-01**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council opens the Regular Council Meeting at 7:05 p.m.

**CARRIED**

##### **# 2022-02**

**Moved by: Ned Whynott**

**Seconded by: Greg Hunt**

**THAT** Council accept the agenda as circulated

**CARRIED**

#### 3. Disclosure of Pecuniary Interest and General Nature Thereof – None

#### 4. Petitions and Delegations

**5. Public Inquiries**

**6. Reports from Committees, Municipal Officers, Department Heads**

- 1) CAO Report – 2007 Tandem Emergency Replacement

**#2022-03**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receives the CAO Report – 2007 Tandem Emergency Replacement

**FURTHER THAT** Council approves staff's recommendation to by-pass our purchasing policy in this instance which will allow us to purchase this vehicle without a tender process.

**FURTHER THAT** Council authorize this purchase to be self-financed through our reserves and repay our reserve at a reasonable interest rate.

**CARRIED**

- 2) CAO Report – Council Vacancy and Replacement Options

**# 2022-04**

**Moved by: Rechelle Pigeau**

**Seconded by: Ned Whynott**

**WHEREAS** section 259(1) of the Municipal Act 2001 states "The office of a member of Council of a Municipality becomes vacant if the member is absent from the meetings of Council for three successive months without being authorized to do so by a resolution of Council";

**AND WHEREAS** section 263(5) of the Municipal Act 2001 states Council shall fill the vacancy within 60 days of the day a declaration the vacancy is declared;

**AND WHEREAS** Councillor Amyotte's last meeting attended was August 25<sup>th</sup>, 2021;

**NOT, THEREFORE, BE IT RESOLVED** that as per section 259(1) of the Municipal Act 2001 the seat on Council is now declared vacant;

**THEREFORE, BE IT RESOLVED THAT** Council approves staff's recommendation to fill the vacancy by "appointment from the municipal election candidate" list as this is the most transparent method.

**CARRIED**

- 3) Sutcliffe Bridge Closure
  - a) Letter from KSMART
  - b) CAO Report

**# 2022-05**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** receives the letter from KSMART and the CAO report relating to Sutcliffe Bridge.

**FURTHER THAT** Council approves staff's recommendation to close the bridge immediately due to public safety concerns to the April/May time frame;

**FURTHER THAT** Council direct staff to seek additional information from KSMART to identify the current condition of the bridge and its sustainability from farming in the summer months.

**CARRIED**

- 4) Municipal Insurance Renewal
  - a) Intact Report – Escalating Cost of Municipal Claims
  - b) Email from Broker

**# 2022-06**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council receives the municipal insurance renewal information.

**CARRIED**

- 5) Treasurer Report – 2021 Preliminary Budget Variance

**# 2022-07**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council receive the Treasurer Report – 2021 Preliminary Budget Variance.

**CARRIED**

- 6) Treasurer Report – Financial Software Replacement

**# 2022-08**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receive the Treasurer Report – Financial Software Replacement

**FURTHER THAT** Council approves staff recommendation to enter into a contract with Central Square to supply, install, and train staff on Diamond Software.

**CARRIED**

**7. Consent Agenda**

**# 2022-09**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receive the consent agenda

**1. Adoption of minutes**

That the Following minutes be adopted;

1. Regular Council Meeting Minutes – December 13<sup>th</sup>, 2021
2. PW Advisory Committee Meeting Minutes – January 6<sup>th</sup>, 2022
3. Markstay-Warren Public Library Meeting Minutes – November 2021

**2. Routine management reports**

1. Fire Department Q4 2021 Report
2. Markstay-Warren Library Report Nov and Dec 2021

**3. Correspondence for Council's information only**

1. Manitoulin-Sudbury District Services Board
  - a. None
2. Sudbury East Planning Board
  - a. None
3. Public Health Sudbury and District
  - a. None
4. Municipal Property Assessment Corporation (MPAC)
  - a. None

**CARRIED**

**8. Correspondence**

1. None

**9. By-Laws:**

**(1) First and Second Reading**

**# 2022-10**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council perform 1<sup>st</sup> and 2<sup>nd</sup> reading of

1. By-Law 2022-01 – Being a By-law to Enter into a Janitorial Agreement with Tammy Cayen
2. By-Law 2022-05 – Proceedings of Council

**CARRIED**

**(2) Third and Final Reading**

**# 2022-11**

**Moved by: Ned Whynott**

**Seconded by: Greg Hunt**

**THAT** Council perform 3<sup>rd</sup> and final reading for:

1. By-Law 2022-01 – Being a By-Law to Enter into a Janitorial Agreement with Tammy Cayen.

**CARRIED**

**# 2022-12**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council perform 3<sup>rd</sup> and final reading for:

1. By-Law 2022-05 – Proceedings of Council

**CARRIED**

**10. Motions**

**11. Notice of Motions**

**12. Addendum**

**13. Announcements & Inquiries**

**14. Closed Session**

**# 2022-13**

**Moved by: Rachelle Pigeau**

**Seconded by: Greg Hunt**

**THAT** Council enter into closed session at 8:21p.m for the following items:

1. Personnel Matter – Identifiable Person(s) – Employee Grievance #FL-01-2021
2. Labour Relations Matter – Contract Negotiations

**CARRIED**

**#2022-14**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council receive the verbal staff & Union reports relating to Personnel Matter – Identifiable Person(s) – Employee Grievance #FL-01-2021.

**FURTHER THAT** Council direct staff to respond to this grievance as per our discussions relating to this matter in closed session.

**CARRIED**

**#2022-15**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receive the verbal staff report relating to Labour Relations Matter – Contract Negotiations

**FURTHER THAT** Council endorses the Memorandum of Agreements as presented.

**CARRIED**

**#2022-16**

**Moved by: Rachell Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council returns into open session at 9:32 p.m.

**CARRIED**

**15. Adjournment**

**# 2022-17**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council adjourn the Regular Council Meeting at 9:34 pm.

**CARRIED**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

Minutes endorsed under resolution \_\_\_\_\_ on \_\_\_\_\_ 2022.